

Poole Quay Events – Trade Pack

Poole Quay hosts a number of events throughout the year and Bournemouth and Poole Tourism are looking for exciting new traders and exhibitors to showcase their products at each of these events. The Quay attracts several visitors to the area as well as locals. The beautiful harbour drop back is the perfect setting to exhibit, sample, promote or sell your business or product.



Prices

Size (metres) Frontage x Depth	Dream Machines	Folk on the Quay	Quay for my Car	Mini Steam
3 x 4	£100.00 + VAT	£75 + vat	£100 + vat	£100 + vat
6 x 4	£150.00 + VAT	£120 + vat	£150 + vat	£150 + vat

For a pitch larger than those sizes stated, please contact the commercial team on 01202 454766 or commercial@bournemouth.gov.uk

Charities with a valid charity number can receive a 50% discount on pitch prices.

General Information

- Trading times for each event will vary. Set up times will be for 1.5 hours before the start time of each event. All vehicles will need to be offsite half an hour before the event start time.
- Trading locations will be allocated two weeks prior to event start date,
- The space booked must be large enough to incorporate all aspects of your trade stand. No vehicles will be allowed to remain on site during the event
- No parking is available for traders, all vehicles can be parked at local car parks using pay and display
- The site will be marked out and allocated to you approximately one week before the event. Your space will be subject to change should the event organisers deem it necessary.
- Please note no helium balloons of any type are permitted on your stand
- Strictly no ice cream, alcohol or catering will be allowed on your stand due to other existing concessions.
- Trading space is limited it is advisable to check availability with the commercial team prior to filling in the application form.

How to Apply

- All relevant forms must be fully completed and signed before a booking will be made. Incomplete applications will NOT be processed.
- Please ensure you have included the completed:
 1. Application to Exhibit form
 2. Risk Assessment
 3. Fire Risk Assessment (if applicable)
 4. Copies of your relevant public (minimum of £5 million) and products liability & employer's liability insurance.
 5. Site Plan
- Payment is due with the application, spaces will not be confirmed until payment is received.
- **Please send your completed application form to:**
 - Commercial Team**
 - Bournemouth and Poole Tourism**
 - Events Department**
 - Town Hall Annexe**
 - St Stephens Road**
 - Bournemouth**
 - Dorset**
 - BH2 6EA**
 - Email: Commercial@bournemouth.gov.uk**
 - 01202 454766**

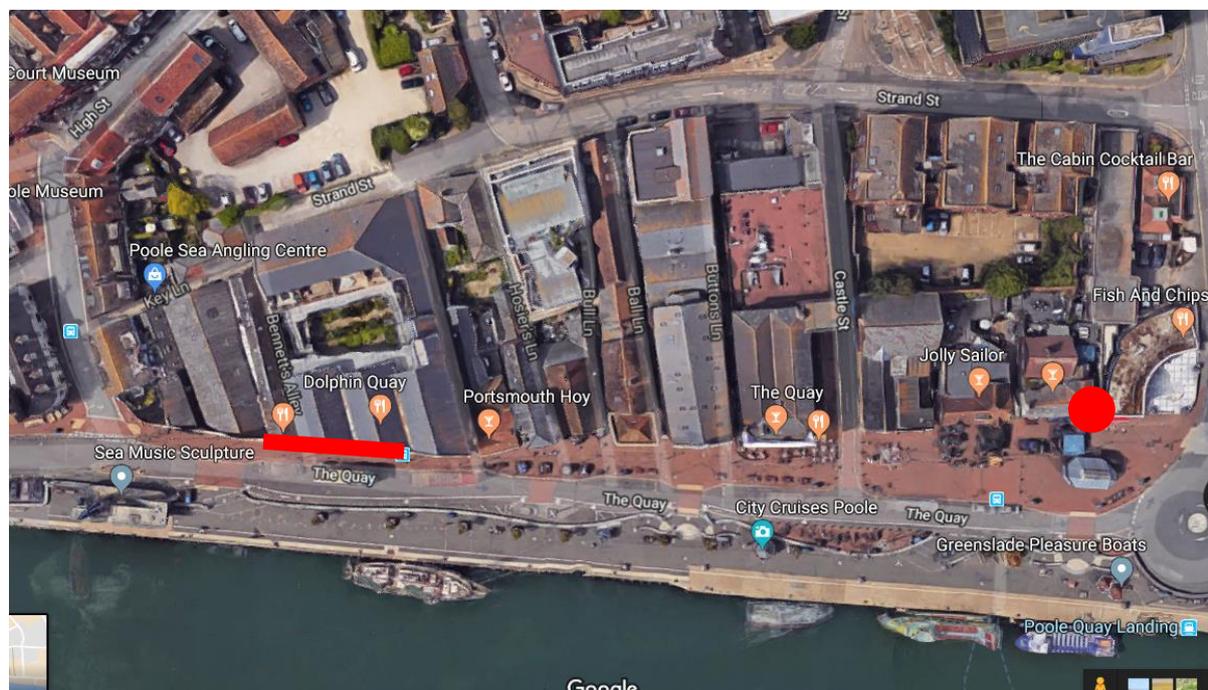
Dream Machines sponsored by Coles Miller Solicitors

About

Dream Machines, sponsored by Coles Miller Solicitors, is Poole Quay's popular weekly bike night, often attracting up to 1000 bikes each night. Bikes arrive from 5.30pm and park along the quay front habitually not leaving until the late evening. There is a bike judging each night with the winner receiving the 'bike of the night' certificate along with a goody bag full of prizes. Riders are principally from 90-minute drive time area. Mixed audience of male/female and wide range of ages predominately 30+. At peak times in the summer, the Quay can see up to 5000 people in one night!



Dream Machines is on every Tuesday evening from 2nd April – 24th September 2019. The gates open at 5.30pm with trading times from 5.30pm – 10pm. Please see map below, areas in red are potential trading areas.



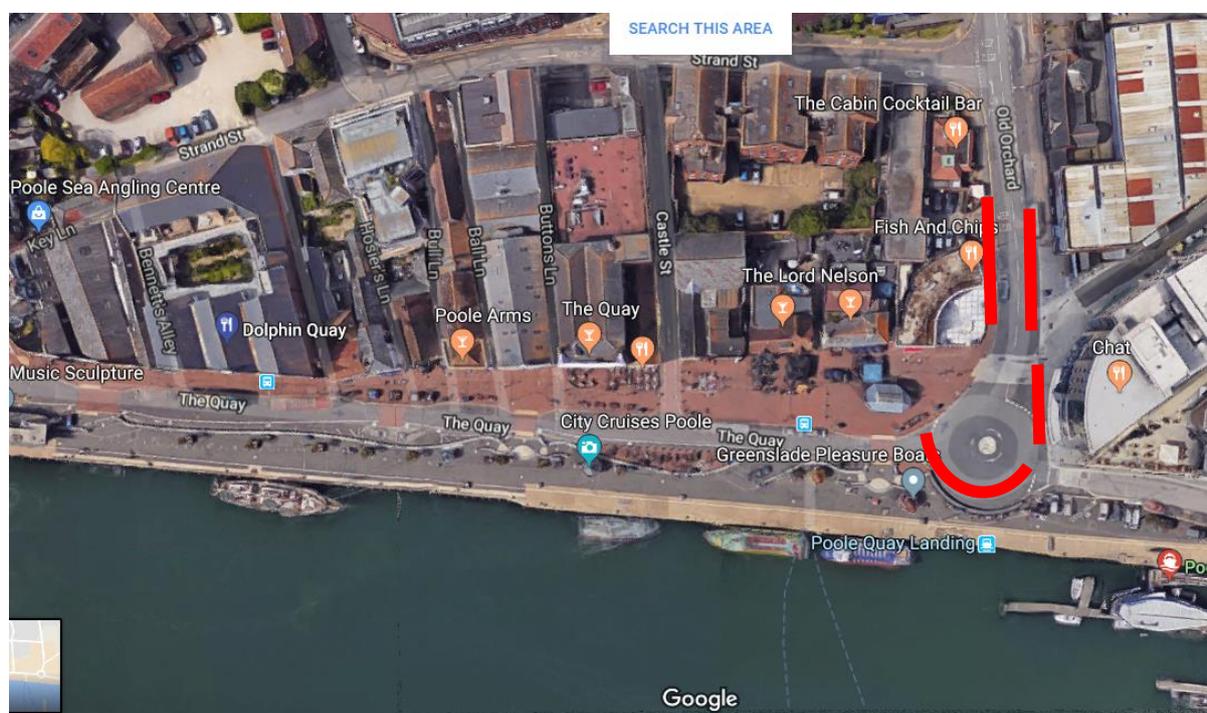
Folk on the Quay

Folk on the Quay is a free folk music festival on Poole Quay with outdoor music stages and over twenty teams of morris dancers in the streets overlooking Poole's lovely Harbour. Entertainment is on throughout the day from 10.30am – 9pm. The event attracts 6,000 people over the day including a mix of general visitors and residents plus specific folk music and dance oriented people. The event appeals to a predominantly adult audience.



Dates

Folk on the Quay will be on Saturday 29th June 2019, potential trading areas are marked on the map below. Trading times will be 10.30am – 7.30pm.



Quay for my Car sponsored by English Ford

The event offers free entry onto the quayside for the car owners who fit the theme for that evening. With a stunning backdrop of the Quay and Poole Harbour it is the perfect location for owners to show off their vehicles the event hosts up to 130 cars per week, mostly individuals but also some clubs too, you can expect to see up to 2,000 people per evening. The event runs from 6pm – 9pm.

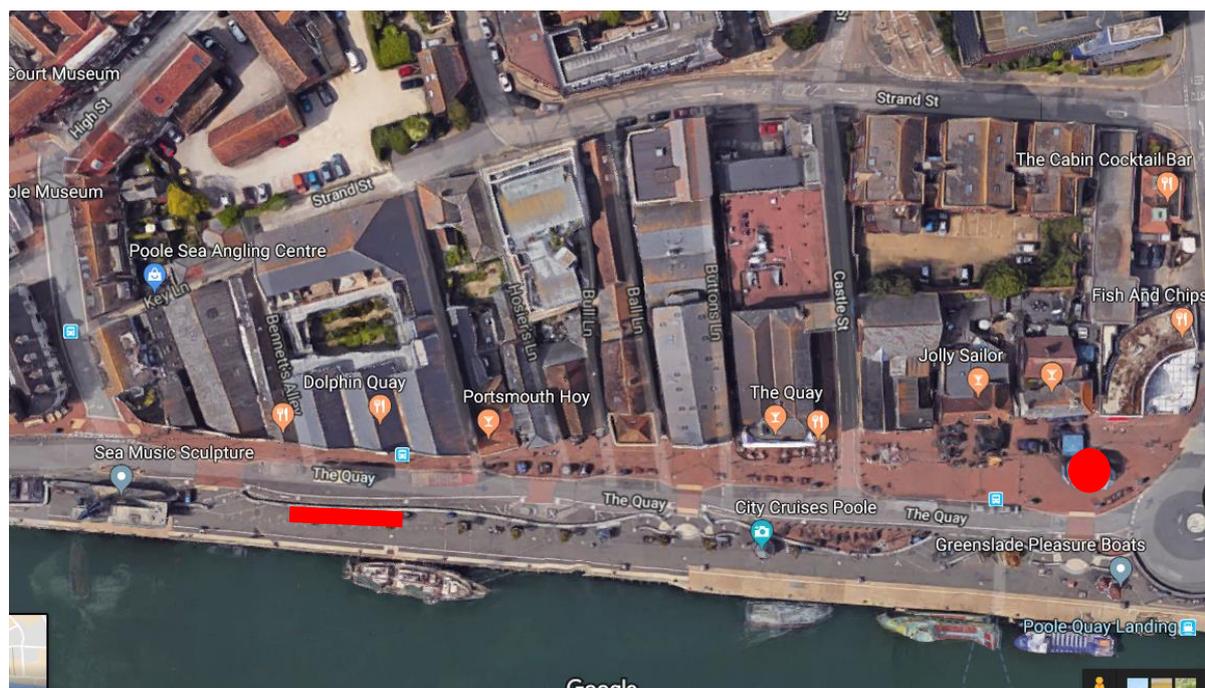


JULY

- 5th July:** Land Rover/Defenders
- 12th July:** Mini Magic
- 19th July:** Italian Stallions
- 26th July:** Best of British pre-1983

AUGUST

- 2nd Aug:** Air cooled VW's
- 9th Aug:** Lotus 7's
- 16th Aug:** TVR's
- 23rd Aug:** TBC
- 30th Aug:** American Dreams



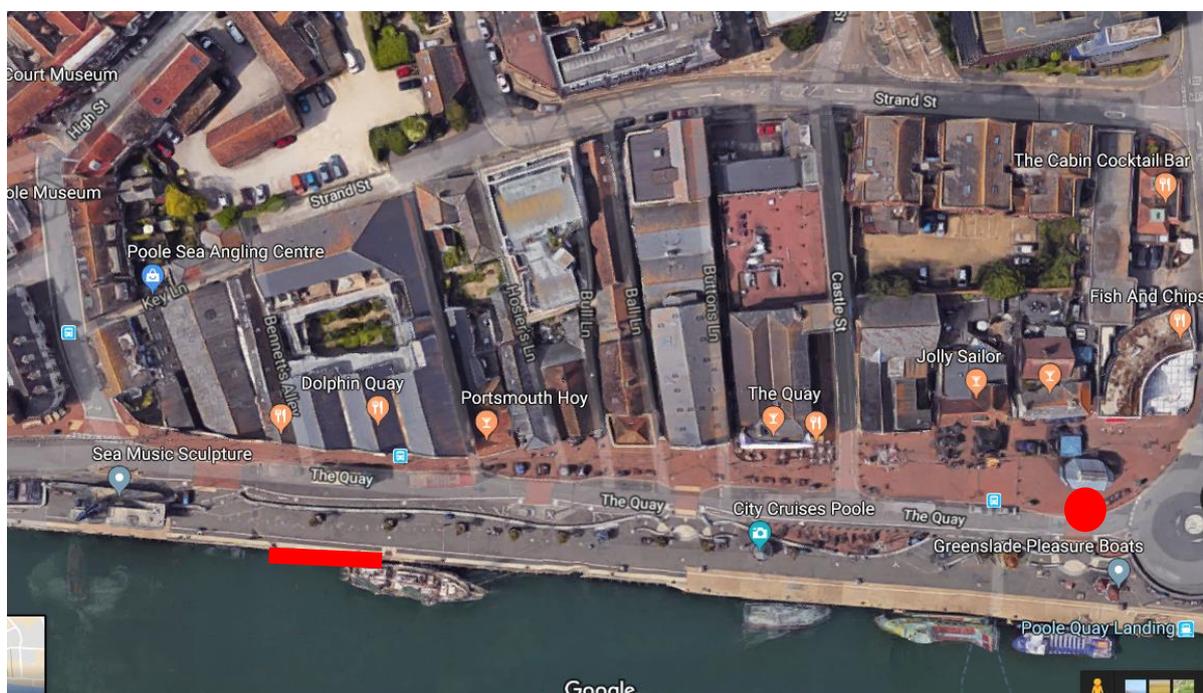
Trading areas marked in red.

Mini Steam

Featuring up to 20 unique miniature traction engines, there will be everything to keep steam enthusiasts young and old happy. The event will also include the chance to ride on the special engines. The event runs from 9am – 6pm and attracts a mix of families both local and visitor. You can expect to see up to 4500 people over the course of the day!



Mini Steam on the Quay will take place on Saturday 11th May 2019. Please see possible trading locations marked out in red below.



Please give a full description of what you will be exhibiting on your stand

Signed _____

Date _____

Name _____

Position _____

PLEASE ENSURE YOU ENCLOSE THE FOLLOWING AS INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED:

Completed Application Form	<input type="checkbox"/>	Public Liability Insurance (£5m Minimum)	<input type="checkbox"/>
Photograph of Stand	<input type="checkbox"/>	Risk Assessment	<input type="checkbox"/>
Employers Liability Insurance	<input type="checkbox"/>	Site Plan	<input type="checkbox"/>